

ROCKIES 'N ROPERS DANCE CLUB

BYLAWS

ARTICLE I - NAME

The name of this organization shall be Rockies 'N Ropers Dance Club, hereinafter referred to as The Dance Club. This club is registered as a non-profit organization.

ARTICLE II - OBJECTIVES

The purpose of this organization is to provide social activities for those who enjoy and appreciate Country Western dancing and to promote Country Western dancing. This objective shall be achieved by, but not limited to, the following activities:

1. Provide and promote an environment for the enjoyment of Country Western dancing free of discrimination regarding race, creed, sex, age, or physical condition. In keeping with Texas State Law, persons under the legal drinking age will not be allowed to join The Dance Club.
2. Wear name tags and be identified as a member of The Dance Club.
3. Plan, promote and conduct a monthly social/business meeting.
4. Plan, promote and assist in workshops to improve Country Western dancing abilities and techniques.
5. Assist, in a friendly manner, any new dancers attempting to learn Country Western dancing.
6. Plan, promote and participate in other social and civic activities throughout the year to further promote friendship among our members and promote Country Western dancing.
7. Seek out new clubs throughout the Dallas and surrounding area where members will have alternative places to meet, socialize and dance.

ARTICLE III - OFFICERS AND THEIR DUTIES

The officers of the Dance Club shall consist of:

President	Vice-President
Secretary	Treasurer
Membership Chairperson	Parliamentarian
Historian	

These officers shall constitute the Board of Directors. No officer or group of officers may take any action binding on the organization without specific prior authorization by the organization.

The duties of these officers and the Liaison shall be as follows:

(a detailed description of each officer's duties can be found in The Dance Club Handbook)

1. President - The President shall be the chief executive officer of this organization and shall preside at all meetings of the Board of Directors and all Social/Business Meetings of the organization; appoint all committee chairpersons and committees, call for and receive their reports; have, in general, all the powers and perform all the duties incidental to the office of president, and such other duties as may be prescribed by the Board of Directors from time to time.
2. Vice President - The Vice President shall perform duties assigned by the President and have the powers assigned by the President and have all the powers and duties of the President upon the absence or disability of the President.
3. Secretary - The Secretary shall keep minutes of all meetings of the Board of Directors and all the meetings of the organization to be presented at subsequent meeting of either the Board of Directors or the organization. Furthermore, the Secretary shall be responsible for any written communication of the organization except for our monthly newsletter.
4. Treasurer - The Treasurer shall be responsible for all funds of the organization and shall give a report of receipts and disbursements at each Social/Business Meeting; open and maintain a checking account in a federally insured banking institution with the ability of two persons on the Board of Directors to authorize withdrawals. Each withdrawal and/or check shall require the Treasurer and the President's signatures. The Vice President will be an alternate signee. The Treasurer shall transmit the accounts and all undistributed funds in a timely fashion to the successor in office. The Treasurer must keep a financial set of books.
5. Membership Chairperson - The Membership Chairperson shall maintain a current list of the membership including name, address and phone numbers. An up-to-date label list is to be maintained for use by the Newsletter Editor and Mailing Committee. The Membership Chairperson shall be responsible for receiving and processing new applications, making a copy for The Dance Club files and passing the original to the President for The Dance Club, receiving, recording the number, and distributing out The Dance Club name tags and any other cards or identification.
6. Parliamentarian - The Parliamentarian shall be responsible for the maintaining of parliamentary procedure in all meetings of the Board of Directors or the organization. Roberts Rules of Order, revised, shall be the official guide for parliamentary procedure. Roberts Rules of Order are intended to be a guideline only.
7. Historian - The Historian shall be responsible for the chronicle of activity of the organization. This may be accomplished by both pictures and narrative.

ARTICLE IV – LIAISON(S)

This is a non-elected, non-voting position appointed by the Board of Directors. The Liaison(s) will be a current member of The Dance Club and will not be affiliated with any dance venues that

might cause a conflict of interest. The Liaison(s) has the authority to negotiate privileges and/or discounts on behalf of The Dance Club at, but not limited to, dance venues.

ARTICLE V -- COMMUNICATIONS DIRECTOR

The Communications Director is a non-elected, non-voting position appointed by the Board of Directors. The Communications Director will be a current member of The Dance Club. The position of Communications Director will entail designing and maintaining a web site for The Dance Club along with electronic communications via e-mail to all members on The Dance Club e-mail list. The Board of Directors will instruct the Communications Director as to which communications go out to the members. The Communications Director will help update The Dance Club brochure and any other documents which the Board of Directors asks the Communications Director to update.

Among the other duties of the Communications Director, they will act as Newsletter Editor - it is the responsibility of the Newsletter Editor to write and set up the newsletter and establish a committee to assist in the mailing process, if necessary. Should there be such a committee, the newsletter should go to the committee for mailing at least three (3) days before the last day of the month.

ARTICLE VI - DUES

The dues for membership in this organization shall be set by the outgoing Board of Directors at the end of each year, and shall be effective for the following year.

ARTICLE VII - MEMBERSHIP PRIVILEGES

All members will receive a membership package including, but not limited to, a list of clubs where we receive special privileges, rules of The Dance Club and copy of current bylaws. Membership in this organization entitles each member to The Dance Club card. Privileges are restricted to the authorized user and any misuse or misconduct will result in privilege revocation. All Dance Club memberships expire on December 31st.

Officers, liaison(s) and the communications director completing their term of service will be granted a free membership to The Dance Club for the following year. Any officer, liaison or communications director who resigns their position prior to the years end shall relinquish their free membership, for the following year, to the person who succeeds him/her.

ARTICLE VIII - OPERATING GUIDELINES

1. The operational guidelines listed below are intended to serve as a general guide for the purpose of conducting club business.
2. A Board of Directors meeting will be held at least once a month to discuss business of The Dance Club and should be limited to such business. Before new business can be discussed any open items from the last meeting should be presented first. An emergency Board of Directors meeting may be called by only the president.
3. A meeting of the organization will be held monthly. These events will be referred to as a Social/Business Meeting. These events are to be distinguished from other activities sanctioned by the Dance Club in that the business of the Dance Club will be included in

the agenda for the event. Board members are to discuss any open business items from last meeting before conducting new business.

4. The Dance Club shall borrow no funds.
5. Only one member per family may serve on the board during the calendar year.
6. Any graphic designs created by others will only become the property of The Dance Club after a statement of release has been signed by the designer. A graphic design will not be used by The Dance Club without the permission of the designer but not necessarily the release.

ARTICLE IX - QUORUMS

The required quorum for the conducting of official business at a meeting of the Board of Directors shall be four (4). The required quorum for the conducting of business at a Social/Business meeting shall be those In attendance. A majority vote shall be sufficient.

ARTICLE X - ELECTION OF OFFICERS

The aforementioned officers shall serve for a period of one year.

The election of officers shall be accomplished by the members present at an organization meeting in November of each year.

A nomination committee shall be appointed in September to report to the October meeting with a Slate of officers who they feel are qualified and willing to serve. Candidates must read and sign a "Description of Office and Responsibilities" form that pertains to the office they are seeking, before their name can be entered on the slate of candidates. Further nominations shall be accepted from the floor at this November meeting.

Each term of office shall expire on December 31 of each year. No officer shall serve more than three (3) consecutive elected terms in the same position. Upon serving on the board for three (3) consecutive years in the same position, an officer may choose to run for a different position on the board if he or she wishes to continue to serve. If a vacancy occurs among the officers, the Board of Directors shall appoint a replacement.

ARTICLE XI - AMENDMENTS

Proposed amendments to these bylaws shall be presented to the Board of Directors. The Board of Directors shall make their recommendations and publicize both the proposed amendment and their recommendation in the monthly newsletter for one (1) month prior to official action on said proposed amendments at an Social/Business meeting. Amendments to these bylaws shall become effective immediately, unless otherwise specified in the amending resolutions.

Amendments require the approval by two-thirds vote of the members in attendance at a scheduled Social/Business Meeting in order to be adopted. Motion to suspend the rules applies only to rules of order or standing rules. In order to suspend a rule one must show a definite purpose and then a two-thirds vote is required.

ARTICLE XII - REMOVAL OF OFFICER AND APPOINTED POSITIONS

Removal of an officer for misconduct or poor performance shall be by a two-thirds vote of the Board of Directors and by subsequent approval by two-thirds of the members present at a regularly scheduled Social/Business meeting immediately following the action by the Board of Directors. The Board of Directors have the right to then appoint a replacement for that position.

Removal of a liaison or communications director for misconduct or poor performance shall be by a two-thirds vote of the Board of Directors. The Board of Directors have the right to then appoint a replacement for that position.

ARTICLE XIII - DISSOLUTION

In the event of the dissolution of the organization, distribution of any funds after payment of indebtedness shall be made to a charity designated by the members present at a Social/Business meeting.